



## **MINUTES**

Regular Meeting of August 9, 2023

### **1. Call to Order**

President Loy called to order the meeting of the Livingston Educational Service Agency Board of Education at 6:01 p.m. on Wednesday, August 9, 2023 at the Livingston Educational Service Agency Education Center, 1425 W. Grand River, Howell, Michigan.

A. Pledge of Allegiance

B. Roll Call

Present were:

Board Members: President Loy  
Vice President Cortez  
Secretary Fryer  
Treasurer Kaiser

LESA Staff: Doug Haseley (via Zoom), Dr. Michael Hubert, Alice Johnson, Ted Kroll, Judy Paulsen, Michelle Radcliffe, Melissa Usiak, Stephanie Weese

Guests: James Hoskins and five guests, Ruthan Schulke

Absent was:

Board Member(s): Trustee Jankowski

C. Approval of Agenda

It was moved by Cortez and seconded by Kaiser to approve the agenda as presented.

The motion carried unanimously.

### **2. Call to the Public/Correspondence**

The President asked if anyone wished to speak on any items or had received correspondence.

There was no correspondence and no public comment at this time.

### **3. Approval of Consent Agenda**

It was moved by Kaiser and seconded by Cortez to approve the Consent Agenda as presented.

A roll call vote was taken. Fryer voted YES, Cortez voted YES, Kaiser voted YES, Loy voted YES and Jankowski was ABSENT.

The motion carried unanimously.

A. Superintendent's Recommendations

The Board approve the re-appointment of Katie Morningstar, Brighton representative on the Special Education Parent Advisory Committee, for the period July 1, 2023 through June 30, 2026. Current term expires June 30, 2023.

B. Personnel Board Report

The Personnel Board Reports of June 30 and July 31, 2023 were presented for approval.

C. Approval: Financial Information

The following financials were presented for approval:

- Check Registers of June and July 2023
- Purchase Card Transactions of June and July 2023
- ACH Reports of June and July 2023

D. Approval: Minutes

The following minutes were presented for approval:

- Regular Board Meeting of June 14, 2023

**4. Presentation(s)**

A. Dr. Hubert introduced Ted Kroll, who provided an update on the Adult Education Program and shared that enrollment is increasing.

B. Ted Kroll introduced James Hoskins, who recently graduated from the Adult Education Program. Mr. Hoskins introduced his family, and also thanked the Board for the opportunity to obtain his diploma.

C. Neuroscience (Implicit bias, implementation science, etc.) – Jonathan Tobar and Melissa Usiak shared updates on learning across LESA, liberating structures, the Atomic Habits book, and shared experiences.

D. Stephanie Weese provided the Quarterly Finance Report.

**5. Discussion Item**

A. MASB Delegates and Alternates

MASB's 2023 Delegate Assembly will begin Thursday, November 9 at 7 p.m. at the Lansing Center in Lansing. Delegates selected by boards of education across the state will decide MASB's positions on a wide variety of issues affecting education.

All delegates and alternates must be school board members. Only delegates and alternates named by your board may offer motions and vote on issues. However, all school board members may speak on the issues and participate in the debate.

All delegates must be certified and submitted by Friday, October 27.

The Board indicated they will not be sending a delegate.

## **6. Action Item(s)**

There were no action items.

## **7. Reports**

### **A. Superintendent's Report**

Dr. Hubert:

- Provided a Green Energy update.
- Shared an HR update on vacancies/hiring.
- Reported that tomorrow is Backpack distribution. 1,206 backpacks were filled by 45 volunteers – 20 from STEP, 12 from United Way, and 13 community volunteers. He also acknowledged Robin Schutz and Judy for their work with this project.
- Reported the STEP program is in its 4<sup>th</sup> week – most of the furniture is in place, waiting on a couple things, and the Agency logo is up on the building.
- Shared that United Way Day of Caring was today – they helped us with backpacks and Mike volunteered with Sunrise Rotary helping out at Challenger Elementary.
- Reported that there is an Administrator/Supervisor meeting this Friday at the STEP program.

## **8. Board Discussion**

President Loy reported she toured STEP, and discussed having a Board meeting there.

## **9. Adjournment**

Loy declared the meeting adjourned at 7:11 p.m.

Respectfully submitted,

Harold E. Fryer  
Secretary

HEF/jp