



MINUTES

Special Board Meeting of March 29, 2017

1. Call to Order

A Special Meeting of the Livingston Educational Service Agency (LESA) Board of Education was held on Wednesday, March 29, 2017, at 1425 W. Grand River, Howell, Michigan.

A. Roll Call

Present were:

Board Members: President Loy,
Vice President Hill,
Secretary Fryer,
Treasurer Kaiser,
Trustee Cortez

LESA Staff: Mike Hubert, Laura Walters, Teresa Zigman

At 6:01 p.m., President Loy convened the meeting.

B. Approval of Agenda

It was moved by Cortez and seconded by Hill to approve the agenda as presented.

The motion carried unanimously.

2. Call to the Public/Correspondence

The President asked if anyone wished to speak on any items or had received correspondence.

There was no public comment or correspondence.

3. Consent Agenda

It was moved by Kaiser and seconded by Cortez to approve the Consent Agenda as presented.

A roll call vote was taken. Kaiser voted YES, Cortez voted YES, Hill voted YES, Fryer voted YES, and Loy voted YES.

The motion carried unanimously.

A. Approval: Minutes

The following minutes were approved:

- Special Board Meeting of March 22, 2017

4. Action/Discussion Items

A. 2017-2018 Budget Presentation by Teresa Zigman and Laura Walters

The Board took a break from 8:00-8:05 p.m.

B. Selection of Strategic Plan Facilitator

The board has established a goal for the superintendent which reads as follows:

"Superintendent to develop (with facilitation if required) and present a strategic plan to the board for consideration by June 30, 2017."

During a work session held on March 22, 2017 the board considered multiple facilitators and expressed interest in pursuing the proposal made by the Michigan Association of School Boards.

During discussion at the same work session the board clarified that the June 30th milestone would be based on the Michigan Association of School Board's data-driven strategic planning process and will include the pre-planning, analysis needs assessment, and strategic formulation phases. The milestone for the implementation planning phase was established as on or about the start of the 2017-2018 school year.

The agreement provided by the Michigan Association of School Boards is attached to this report.

It was moved by Hill and seconded by Cortez that the board approve the data driven strategic planning process agreement with the Michigan Association of School Board in the amount of \$8,900.

A roll call vote was taken. Cortez voted YES, Kaiser voted YES, Fryer voted YES, Hill voted YES, and Loy voted YES.

The motion carried / failed unanimously.

C. Purchase Approval – First Impression Print and Marketing

Because First Impression Print and Marketing is owned by Board member Don Cortez, the Board approves an annual disclosure statement authorizing the purchase of items under \$1,000. In accordance with the disclosure statement, the Great Start Livingston department is seeking Board approval for their purchase of the Summer Activity Calendar that is part of the Kindergarten Readiness transition effort (2,000 qty) in the amount of \$1,519.20.

It was moved by Hill and seconded by Kaiser that the Board approve the purchase of the Summer Activity Calendar that is part of the Kindergarten Readiness transition effort in the amount of \$1,519.20 from First Impression Print and Marketing.

A roll call vote was taken. Hill voted YES, Kaiser voted YES, Fryer voted YES, Loy voted YES, and Cortez ABSTAINED.

The motion carried / failed unanimously.

5. Board Discussion

President Loy reported on the recent NSBA conference.

6. Adjournment.

Loy declared the meeting adjourned at 9:01 p.m.

Respectfully submitted,

Harold E. Fryer
Secretary

HEF/jp