

**LIVINGSTON EDUCATIONAL SERVICE AGENCY  
1425 West Grand River Avenue  
Howell, Michigan 48843  
517-546-5550**

**BOARD OF EDUCATION MEETING  
LESA Education Center  
March 29, 2017 – 6:00 p.m.**

- 1. CALL TO ORDER**
  - Approval of Agenda
- 2. CALL TO THE PUBLIC AND CORRESPONDENCE**
- 3. CONSENT AGENDA**

Approval: Minutes of March 22, 2017
- 4. ACTION/DISCUSSION ITEMS**
  - A. 2017-2018 Budget Presentation by Teresa Zigman and Laura Walters
  - B. Selection of Strategic Plan Facilitator
  - C. Purchase Approval – First Impression Print and Marketing
- 5. BOARD DISCUSSION**
- 6. ADJOURNMENT**

*LESA Board Minutes are located at the LESA Education Center, 1425 W. Grand River, Howell, MI 48843.*

*The Livingston Educational Service Agency does not discriminate on the basis of race, color, religion, national origin, sex, disability, age, height, weight, marital status, or any other legally protected characteristic, in its programs and activities, including employment opportunities.*

**4.A. 2017-2018 Budget Presentation by Teresa Zigman and Laura Walters**

#### **4.B. Selection of Strategic Plan Facilitator**

##### Executive Summary

The board has established a goal for the superintendent which reads as follows:

"Superintendent to develop (with facilitation if required) and present a strategic plan to the board for consideration by June 30, 2017"

During a work session held on March 22, 2017 the board considered multiple facilitators and expressed interest in pursuing the proposal made by the Michigan Association of School Boards.

During discussion at the same work session the board clarified that the June 30th milestone would be based on the Michigan Association of School Board's data-driven strategic planning process and will include the pre-planning, analysis needs assessment, and strategic formulation phases. The milestone for the implementation planning phase was established as on or about the start of the 2017-2018 school year.

The agreement provided by the Michigan Association of School Boards is attached to this report.

##### Recommendation:

That the board approve the data driven strategic planning process agreement with the Michigan Association of School Board in the amount of \$7,900.

#### **4.C. Purchase Approval – First Impression Print and Marketing**

##### Executive Summary

Because First Impression Print and Marketing is owned by Board member Don Cortez, the Board approves an annual disclosure statement authorizing the purchase of items under \$1,000. In accordance with the disclosure statement, the Great Start Livingston department is seeking Board approval for their purchase of the Summer Activity Calendar that is part of the Kindergarten Readiness transition effort (2,000 qty) in the amount of \$1,519.20.

##### Recommendation:

That the Board approve the purchase of the Summer Activity Calendar that is part of the Kindergarten Readiness transition effort in the amount of \$1,519.20 from First Impression Print and Marketing.