

Agenda of LESA-WISD Joint Meeting - June 7, 2017

A Joint meeting of the Boards of Education of Washtenaw Intermediate School District and Livingston Educational Service Agency will be held beginning at 5:30 p.m. in the Boardroom of the Washtenaw Intermediate School District, 1819 S. Wagner Road, Ann Arbor, Michigan.

6/7/2017 05:30 PM

- 1. Roll Call (for each Board of Education)**
- 2. Approval of the Agenda**
- 3. Approval of Minutes**

[LESA/WISD June 8, 2016 Joint Meeting Minutes \(p. 2\)](#)

- 4. LESA/WISD Achievement Initiatives Team Agreement**

[LESA/WISD 2017-19 Achievement Initiatives Agreement \(p. 5\)](#)

- 5. Other Items of Business**
- 6. Presentation - Equity & Opportunity: Addressing Achievement Gaps Associated with Socioeconomic Status**
- 7. Adjournment**

**MINUTES OF JOINT MEETING
WASHTENAW INTERMEDIATE SCHOOL DISTRICT and
LIVINGSTON EDUCATIONAL SERVICE AGENCY
BOARDS OF EDUCATION**

The Washtenaw Intermediate School District (WISD) and the Livingston Educational Service Agency (LESA) Boards of Education held a Joint Board Meeting on Wednesday, June 8, 2016, in the Board Room of the Brighton Area Schools BECC Building, 125 S. Church St., Brighton, Michigan.

The meeting was called to order at 5:45 p.m. by LuAnn Loy.

1. Roll Call.

Present were:

WISD Board Members: President Hockett,
Vice President Tramontin,
Treasurer Saunders
Trustee Wright

LESA Board Members: President Loy,
Secretary Fryer,
Treasurer Kaiser,
Trustee Cortez

Also Present: Daniel E. Danosky, Superintendent, LESA
R. Michael Hubert, Deputy Superintendent, LESA
Scott A. Menzel, Superintendent, WISD
Naomi Norman, Interim Asst. Superintendent, Achievement and Student Services, LESA/WISD
Holly Heaviland, Interim Executive Director, Community and School Partnerships
Laura Hoehn, College and Career Readiness Coordinator
Tim Jackson, Executive Director, Secondary Initiatives
Jody Gielinski, Director, South and West Consortium
Karen Allen, Assistant to Superintendent, WISD
Judy Paulsen, Executive Assistant to Superintendent, LESA

Absent were: WISD Secretary Peoples,
LESA Vice President Hill

2. Approval of Agenda

It was moved by Mary Jane Tramontin and seconded by Don Cortez to approve the agenda as presented.

The motion carried unanimously.

3. Approval of Joint Minutes

It was moved by Don Cortez and seconded by Mary Jane Tramontin to approve the minutes of June 10, 2015.

The motion carried unanimously.

4. Approval of LESA Consent Agenda

047-015-016

The Livingston Educational Service Agency Board of Ed approve the submission of the grant application to the Department of Health and Human Services to provide a 1.8% COLA to the hourly rate of pay for each Head Start employee (see pay scale) in the amount of \$21,760.00.

048-015-016

The Livingston Educational Service Agency approve submission of the Supplemental Funds application to the Office of Health and Human Services, Department of Head Start to extend contact hours for 40% of enrolled Head Start children to 1,020, over the course of the school year.

It was moved by Harold Fryer and seconded by Don Cortez to approve the Superintendent's Recommendations as presented.

The motion carried unanimously.

5. Review of the Memorandum of Understanding

It was moved by Harold Fryer and seconded by Dayle Wright to approve the Memorandum of Understanding between Livingston ESA and Washtenaw ISD.

A roll call vote was taken. Tramontin voted YES, Hockett voted YES, Wright voted YES, Saunders voted YES and Peoples was ABSENT.

A roll call vote was taken. Fryer voted YES, Cortez voted YES, Kaiser voted YES, Loy voted YES and Hill was ABSENT.

The motion carried unanimously.

6. LESA/WISD Contracted Services Agreement

WISD:

It was moved by Mary Jane Tramontin and seconded by Dayle Wright to approve the 2015-2016 Contracted Services Agreement as presented.

A roll call vote was taken. Tramontin voted YES, Hockett voted YES, Wright voted YES, Peoples was ABSENT, and Saunders voted YES.

The motion carried unanimously.

LESA:

It was moved by Harold Fryer and seconded by Gary Kaiser to approve the 2016-2017 Contracted Services Agreement as presented.

A roll call vote was taken. Fryer voted YES, Cortez voted YES, Kaiser voted YES, Loy voted YES, and Hill was ABSENT.

The motion carried unanimously.

7. Dr. Tim Jackson and Ms. Laura Hoehn presented information on college access, career paths, and post-secondary options. Questions and answers followed the presentation.
 - Both Boards expressed their appreciation for the positive working relationship between the two ISDs. They also expressed appreciation to Brighton Area Schools for allowing the use of their Board Room for the meeting.

8. Adjournment

The meeting adjourned at 6:33 p.m.

Respectfully submitted,

Harold E. Fryer
LESA Board Secretary

Gregory A. Peoples
WISD Board Secretary

HEF:jp



**2017 – 2019
ACHIEVEMENT INITIATIVES TEAM
AGREEMENT**

This agreement is made this **7th day of June 2017**, by the Washtenaw Intermediate School District (WISD), located at 1819 South Wagner Road, Ann Arbor, MI 48103 and the Livingston Educational Service Agency (LESA), located at 1425 W. Grand River Avenue, Howell, MI.

With the primary objective of improving student learning in mind, the WISD and the LESA mutually agree to engage as partners in the development of systems and services as outlined herein. Whereas this Agreement will be formalized for the period July 1, 2017 through June 30, 2019, the long-term intent is to further the success that has been enjoyed over the past ten years so that by the year 2026 systems will be fully in place to support student learning in Washtenaw County and Livingston County.

SECTION 1 – Mutual Agreements

The WISD and LESA Boards of Education will confer annually to discuss the effectiveness of the Achievement Initiatives Team and determine future opportunities to improve student learning.

Whenever there is a vacancy of administrative staff that are integral to the success of the Achievement Initiatives Team in the WISD or the LESA, the Superintendents will confer to determine the process that will be undertaken to select and transition a replacement.

By March 15th of each year, the Superintendent of the WISD and the Superintendent of LESA shall meet to discuss whether the shared services are achieving the desired objectives and indicate plans for continuation of the Agreement in future years.

SECTION 2 – Scope of Work

The scope of work for 2017-2018 shall include the continuation of programs and services in place as part of the 2016-2017 Contracted Services Agreement. Additionally, during 2017-2018 the Achievement Initiatives Team shall engage in a process to create comprehensive service plans for each of the constituent districts as well as for the WISD and the LESA. These plans shall intentionally maximize the utilization of resources available through the Achievement Initiatives Team and shall lay the foundation for the grouping of work amongst common district needs.

Progress reports shall be made to the respective Boards of Education in October and February. The October, 2017 report shall include an overview of the comprehensive service plans that have been created. The February, 2018 and future reports shall include an update on the delivery of services identified in the comprehensive service plans.

SECTION 3 – Shared Costs

The purpose of identifying shared costs is that this Agreement is founded on the basis of partnership, not profit-oriented services. Therefore, actual costs are shared and not marked up for profit. The costs for

personnel, materials, and supplies as estimated for 2017-2018 are outlined in Appendix "A". These costs may be adjusted within 15% of the total through the mutual agreement of the WISD and the LESA Superintendents. Cost changes in excess of 15% shall be presented to the WISD and the LESA Boards of Education for approval prior to the start of services associated with such changes.

SECTION 4 – Employer of Record

The employer of record shall be as outlined in Attachment "A".

SECTION 5 – Other Considerations

Parties of this agreement intend to operate pursuant to the terms of this agreement for the period of July 1, 2017 through June 30, 2019. However, this Agreement may be terminated by either party, provided that the party seeking to terminate this Agreement notifies the other party by March 15th in writing that they desire to terminate the Agreement. Should such notice be provided and then followed-up within thirty (30) days by the Board of Education, then this agreement shall terminate on June 30th of the same calendar year. Should state funding for intermediate school districts substantially change, the parties agree to meet within fifteen (15) days of the signing of the law by the Governor to discuss the potential renegotiation of this agreement.

SECTION 6 – Insurance Coverage

The WISD and the LESA acknowledge they are both organized and operating under the provisions of the Revised School Code, MCLA 380.1, et seq., as amended. Given this status, neither have the legal authority to indemnify a third party, including each other. Subject to the foregoing and to the extent permitted by law, the WISD and the LESA will protect, defend and indemnify each other, its officers, agents, servants, volunteers and employees from any and all liabilities, claims, liens, demands and costs, of whatsoever kind and nature which may result in injury or death to any persons, and for loss or damage to any property, including property owned or in the care, custody or control of the WISD or the LESA in connection with or in any way incident to or arising out of the occupancy, use, service, operations, performance in connection with this Agreement resulting in whole or in part from negligent acts or omissions.

The WISD and the LESA will maintain at its own expense during the term of this Agreement the following insurance:

- 1.) Workers' Compensation Insurance with Michigan statutory limits of Employers' Liability Insurance with a minimum limit of \$500,000 each accident for the contracted supervision.
- 2.) Comprehensive General Liability Insurance with a combined single limits of \$1,000,000 each occurrence, \$1,000,000 aggregate, for bodily injury and property damage. The policy shall include blanket contractual and liability and personal injury coverage.

SIGNATURES

Agreed to on June 7, 2017

Livingston Educational Service Agency Superintendent

DATE _____

Livingston Educational Service Agency Board

DATE _____

Washtenaw Intermediate School District Superintendent

DATE _____

Washtenaw Intermediate School District Board

DATE _____