



MINUTES

Regular Board Meeting of February 10, 2016

- 1. Call to Order.** President Loy called to order the meeting of the Livingston Educational Service Agency (LESA) Board of Education at 6:00 p.m. on Wednesday, February 10, 2016, at the LESA Education Center, 1425 W. Grand River, Howell, Michigan.

Present were:

Board Members: President Loy,
Vice President Hill,
Treasurer Kaiser,
Secretary Fryer,
Trustee Cortez

LESA Staff: Dawn Bentley, Dan Danosky, Mike Hubert, Tim
Jackson, Sean LaRosa, Naomi Norman, Judy Paulsen

Guest(s): Matt McSweeney, O'Neal Construction

A. Pledge of Allegiance

President Loy led the Board in the Pledge of Allegiance.

B. Approval of Agenda

It was moved by Hill and seconded by Cortez to approve the agenda as presented.

The motion carried unanimously.

2. Call to the Public/Correspondence

The President asked if anyone wished to speak on any items or had received correspondence.

There was no public comment. Each Board member received a note from Sue Pearson, thanking them for their service on the Board.

3. Adoption of Consent Agenda.

A. Superintendent's Recommendations

033-15-016

The Board approve the nomination of Sabrina Musko to the vacant position and Sarah Smith to the vacant alternate position on the Special Education Parent Advisory Committee representing Fowlerville Community Schools for the period February 2016 through June 30, 2018.

B. Approval: Minutes

The following minutes were presented for approval:

- Regular Board Meeting of January 13, 2016

C. Approval: Financial Information

The following financials were presented for approval:

- Check Register (December)
- Purchase Card Transactions (December)
- Financial Status Report (December)

D. Approval: Personnel Board Report

The following personnel report was presented for approval:

- Personnel Report Summary (January)

It was moved by Fryer and seconded by Hill to approve the Consent Agenda as presented.

A roll call vote was taken. Fryer voted YES, Hill voted YES, Kaiser voted YES, Loy voted YES, and Cortez voted YES.

The motion carried unanimously.

4. Special Presentations

No presentation at this time.

5. Action/Discussion Items.

A. Policy Update, #7510 – Use of Agency Facilities, Second Reading

At the December Board meeting the process for approving facility use agreements exceeding certain time thresholds was discussed, and a suggestion was made to allow such agreements to be approved at an administrative level.

The administration has reviewed Board Policy #7510 – Use of Agency Facilities and the suggested changes to delegate the responsibility for approval of all facility use to the Superintendent were presented to the Board.

Other minor modifications have also been suggested to better align the policy with the standard NEOLA policy.

It was moved by Hill and seconded by Fryer that the Board approve as a second reading the recommended changes to Board Policy #7510 – Use of Agency Facilities.

The motion carried unanimously.

B. 2016 Construction Bids

The Agency's Architect and Construction Manager prepared for and facilitated the bidding process for the 2016 construction projects. The scope of these projects is to build an addition on the Pathway and Education Center Buildings and then to demolish the "RAS" and "ADT" wood framed structures that are on the Agency's main campus.

All standard and required bidding procedures were administered and the sealed bids that were publically advertised were opened and read aloud on January 19th. The Agency's Deputy Superintendent monitored the bid opening to ensure that Agency policies and state regulations were followed.

The Agency's Construction Manager – O'Neal Construction – has since met with the low bidders to review the scope and capacity of the bidders to complete their portion of the project as specified. A couple initial low bidders did not meet the published scope of work and were therefore disqualified from consideration. The recommended list of bid awards along with the complete bid tabulation is provided as support for this report.

It was moved by Fryer and seconded by Kaiser that the Board of Education approve the bids as recommended by O'Neal Construction and authorize the Deputy Superintendent to sign the associated contractual documents.

A roll call vote was taken. Fryer voted YES, Kaiser voted YES, Cortez voted YES, Hill voted YES, and Loy voted YES.

The motion carried unanimously.

C. Reports

- Staff Reports

Updated the Board on progress toward LESA strategic plan goals.

- Superintendent's Report

Superintendent Danosky reported the Governor introduced his budget to the legislature today. Superintendent Danosky shared highlights of the proposed budget.

Superintendent Danosky shared a news release from MDE regarding Michigan becoming a top 10 in education.

Superintendent Danosky provided an update on PA269.

Superintendent Danosky shared that the LCASB Annual Meeting will take place at LESA on March 23, 2016.

D. Board Discussion

The Board discussed the upcoming superintendent search. They also discussed the LCASB Annual Meeting, and the MASB Board of Directors election.

Fryer reported on the MASB CBA class he recently attended.

Fryer moved to support Greg Peoples for the MASB Board of Directors. Kaiser seconded the motion. The motion carried unanimously.

The Board discussed the upcoming Governor's Education Summit.

6. Adjournment

President Loy declared the meeting adjourned at 7:04 p.m.

Respectfully submitted,

Harold E. Fryer
Secretary

HEF/jp

Personnel Report – January 31, 2016

Information Only Personnel Report Summary:

Employee Group	Budget	12/31/15	+	-	01/31/16	Current Vacancies
Supervisor/Administration	22.0	22.4	0.0	(0.0)	22.4	0.0
Classified	50.2	50.0	0.0	(1.5)	48.5	2.5
Early Childhood	87.5	78.0	2.0	(2.0)	78.0	2.0
LIPSA	145.0	143.3	0.0	(0.0)	143.3	1.7
Teacher Asst.	55.6	55.6	1.0	(1.0)	55.6	1.0
Specialized Transp.	79.0	74.0	0.0	(2.0)	72.0	0.0
Brighton RTC	32.0	28.0	0.0	(0.0)	28.0	2.0
Hartland RTC	43.0	41.0	0.0	(0.0)	41.0	2.0
Howell RTC	45.0	49.0	0.0	(1.0)	48.0	0.0
Pinckney RTC	23.0	23.0	0.0	(0.0)	23.0	0.0
Total	582.3	564.3	3.0	(7.5)	559.8	11.2

(Totals do not include substitutes)

Items for Board Action: (Items noted in red are addendums to the original report)

Administration				
New Positions	+	-	Other	Description

Classified				
New Positions	+	-	Other	Description
		1.0		Larry Campbell, Lead Mechanic, retirement, effective 04/01/16
		0.5		Rickey Williams, Mechanics Helper, resignation, effective 01/08/16

Early Childhood				
New Positions	+	-	Other	Description
	1.0			Ann Clemons, 1.0 FTE, Preschool Aide, resignation rescinded, Scale 2, Step 1 @ \$8.91 hourly, effective 12/18/15
		1.0		Dawn Hinton, 1.0 FTE, Lead Teacher, resignation, effective 01/22/16
	1.0			Brianna McClelland, 1.0 FTE, Lead Teacher, Scale 1, Step 2, \$17.01 hourly, effective 01/15/16
		1.0		Nicole Saunden, 1.0 FTE, Preschool Aide, resignation, effective 01/18/16

LIPSA				
New Positions	+	-	Other	Description

Teacher Assistants				
New Positions	+	-	Other	Description
			1.0	Vacancy due to current employee's medical leave of absence extending beyond 60 calendar days.
		1.0		Jaimi Hollister, 1.0 FTE, Teacher Assistant, termination due to failure to return to employment within one year from the start of unpaid leave of absence, effective 12/31/15
	1.0			Barbara Shain, 1.0 FTE, Teacher Assistant Floater, Associates Degree or Equivalent, Probationary, \$13.47 hourly, effective 01/20/16

Specialized Transportation				
New Positions	+	-	Other	Description
		1.0		Richard Ringer, Bus Driver, resignation, effective 10/26/15
		1.0		April Sassin, Bus Driver, termination, effective 08/28/15

Transportation – RTC				
New Positions	+	-	Other	Description
		1.0		Michelle Bennett, 1.0 FTE, Bus Driver, Howell RTC, retirement, effective 01/05/16

Employee(s) to be hired as conditional employee(s) pursuant to the terms of Public Act 68 of 1993 and the Americans with Disabilities Act. Employment is contingent upon a clean record check and upon Board of Education being able to accommodate any disability.