



MINUTES

Regular Board Meeting of January 13, 2016

- 1. Call to Order.** President Loy called to order the meeting of the Livingston Educational Service Agency (LESA) Board of Education at 6:03 p.m. on Wednesday, January 13, 2016, at the LEA Education Center, 1425 W. Grand River, Howell, Michigan.

Present were:

Board Members: President Loy,
Vice President Hill,
Treasurer Kaiser,
Secretary Fryer,
Trustee Cortez

LESA Staff: Dawn Bentley, Dan Danosky, Mike Hubert, Tim
Jackson, Sean LaRosa, Naomi Norman, Judy Paulsen,
Michelle Radcliffe

Guest(s): Fiona Hinds, Beth Zito

A. Pledge of Allegiance

President Loy led the Board in the Pledge of Allegiance.

B. Approval of Agenda

It was moved by Hill and seconded by Fryer to approve the agenda as presented.

The motion carried unanimously.

2. Call to the Public/Correspondence

The President asked if anyone wished to speak on any items or had received correspondence.

There was no public comment or correspondence.

3. Adoption of Consent Agenda.

A. Superintendent's Recommendations

The Board approved payment to Midland County ESA for Livingston County's 2015-2016 ICT Training. Registration Costs (20 Schools), including ICAT tools, new member training, networking, and support, \$20,000; ICAT Level I Training Costs, \$15,000; ICAT Online Coaching (10 participants), \$7,000; for a total of \$42,000.

ICT is an ongoing building-based model designed to improve student and staff performance through the use of a collaborative problem solving process. Among the benefits of the ICT model is not only student learning, but also reduced special education referrals and improved coordination of support services. LESA continues to support existing teams, as well as new teams.

B. Approval: Minutes

The following minutes were presented for approval:

- Board Workshop of December 9, 2015
- Regular Board Meeting of December 9, 2015
- Board Workshop of December 16, 2015

C. Approval: Financial Information

The following financials were presented for approval:

- Check Register (November)
- Purchase Card Transactions (November)
- Financial Status Report (November)

D. Approval: Personnel Board Report

The following personnel report was presented for approval:

- Personnel Report Summary (December)

It was moved by Fryer and seconded by Kaiser to approve the Consent Agenda as presented.

A roll call vote was taken. Fryer voted YES, Kaiser voted YES, Cortez voted YES, Hill voted YES, and Loy voted YES.

The motion carried unanimously.

4. Special Presentations

Fiona Hinds and Beth Zito from AdvancED presented information on ESA Accreditation.

5. Action/Discussion Items.

A. Policy Update, #6146 – Post-Issuance Tax Compliance for Tax-Exempt Obligations and Tax Credit Bonds

The Agency's Bond Counsel, the Thrun Law Firm, recommended the immediate adoption of this Policy. The reason for this is (1) that the Agency recently sold bonds to finance capital improvements, and (2) recent IRS guidance that indicates "tax-exempt" debt obligations will be subject to increased scrutiny by the IRS. This recent guidance further indicates that written policies should be adopted by all potential issuers of tax-exempt or other tax-advantaged debt.

All issuers of tax-exempt debt must comply with applicable federal tax requirements in order to obtain such status. The Internal Revenue Code ("IRC") further provides that issuers must comply with additional requirements after the closing or date of issuance in order to preserve tax-exempt or tax-advantaged status over the life of the debt obligation. Therefore, while most of the tax compliance obligations occur at or before the closing of the debt obligation, the IRC and the regulations require on-going monitoring after the issuance of the debt obligation. Failure to adhere to the rules and regulations related to post-issuance compliance may potentially render the interest on the debt taxable or result in a loss of other tax-advantaged benefits.

It was moved by Fryer and seconded by Kaiser that the Board adopt Policy #6146 as presented and that such policy take effect immediately from and after its adoption.

A roll call vote was taken. Fryer voted YES, Kaiser voted YES, Hill voted YES, Cortez voted YES, and Loy voted YES.

The motion carried unanimously.

B. Policy Update, #7510 – Use of Agency Facilities, First Reading

At the December Board meeting the process for approving facility use agreements exceeding certain time thresholds was discussed, and a suggestion was made to allow such agreements to be approved at an administrative level.

The administration has reviewed Board Policy #7510 – Use of Agency Facilities and attached to this report are the suggested changes to delegate the responsibility for approval of all facility use to the Superintendent.

Other minor modifications have also been suggested to better align the policy with the standard NEOLA policy.

It was moved by Kaiser and seconded by Fryer that the Board approve Board as a first reading the recommended changes to Board Policy #7510 – Use of Agency Facilities.

The motion carried unanimously.

C. Approval of Specialized Transportation Bus Purchase

The recommendation for 2016-2017 in the specialized transportation department is to order six Blue Bird buses with specifications much the same as purchased in prior years to replace the following six buses:

Bus 20-08	147,060 miles	Entered service 8/2007
Bus 21-08	153,411 miles	Entered service 8/2007
Bus 22-08	149,847 miles	Entered service 8/2007
Bus 23-08	149,440 miles	Entered service 8/2007
Bus 24-08	134,126 miles	Entered service 8/2007
Bus 79-08	144,472 miles	Entered service 8/2006 (Purchased used)

The costs for special education buses are reimbursed by the State at the time they are amortized, which is over a period of seven years. The reimbursement rate is about 70 percent.

The recommended “not-to-exceed purchase price” was taken from the Michigan School Business Officials statewide school bus bid.

Special education buses are generally higher in cost than traditional general education buses due to the additional safety equipment (additional railings, wheelchair tie-downs and lifts, etc.) and supplemental climate control systems (heating and air conditioning).

It was moved by Hill and seconded by Fryer that the Board of Education approve the purchase of six buses from Holland Bus Company for an amount not to exceed \$677,772 to be used in the specialized transportation department.

A roll call vote was taken. Hill voted YES, Fryer voted YES, Kaiser voted YES, Cortez voted YES, and Loy voted YES.

The motion carried unanimously.

D. Appointment of LIPSA Board Negotiations Team

The LIPSA bargaining agreement expires on June 30, 2016. The administration is recommending the following individuals to serve on the Board of Education's team to negotiate a successor agreement:

- R. Michael Hubert, Deputy Superintendent – Chief Spokesperson
- Dawn Bentley, Executive Director for Special Education
- Kim Wooster, Director of Special Education for Fowlerville Schools
- Laura Walters, Finance & Budget Director
- Jennifer Damon, Human Resources Specialist

It was moved by Kaiser and seconded by Fryer that the Board approve the LIPSA negotiations team as presented and that the negotiating team have the complete power and authority to take all steps related to collective bargaining under the Public Employee Relations Act with the exception of ratification of any tentative agreement.

The motion carried unanimously.

E. Reports

- Staff Reports

Updated the Board on progress toward LESA strategic plan goals.

- Superintendent's Report

Superintendent Danosky presented his resignation letter effective June 30, 2016, and asked the Board to take action on it.

It was moved by Hill and seconded by Fryer to regretfully accept Superintendent Danosky's resignation effective June 30, 2016.

The motion carried unanimously.

Superintendent Danosky shared that he was contacted by Representative Vaupel regarding HB571.

Superintendent Danosky and the Board discussed the summary provided by the superintendent.

F. Board Discussion

The Board discussed the upcoming superintendent search and timeline.

6. Adjournment

President Loy declared the meeting adjourned at 7:59 p.m.

Respectfully submitted,

Harold E. Fryer
Secretary

HEF/jp

Personnel Report – December 31, 2015

Information Only Personnel Report Summary:

Employee Group	Budget	11/30/15	+	-	12/31/15	Current Vacancies
Supervisor/Administration	22.0	23.0	0.0	(0.0)	23.0	0.0
Classified	50.2	48.3	0.0	(0.0)	48.3	1.0
Early Childhood	87.5	76.5	2.0	(2.0)	76.5	5.5
LIPSA	145.0	144.3	0.0	(1.0)	143.3	1.7
Teacher Asst.	55.6	56.4	0.0	(0.8)	55.6	1.0
Specialized Transp.	79.0	74.0	0.0	(0.0)	74.0	0.0
Brighton RTC	32.0	29.0	0.0	(1.0)	28.0	2.0
Hartland RTC	43.0	39.0	3.0	(1.0)	41.0	2.0
Howell RTC	45.0	47.0	2.0	(0.0)	49.0	0.0
Pinckney RTC	23.0	23.0	1.0	(1.0)	23.0	0.0
Total	582.3	560.5	8.0	(6.8)	561.7	13.2

(Totals do not include substitutes)

Items for Board Action: *(Items noted in red are addendums to the original report)*

Administration				
New Positions	+	-	Other	Description

Classified				
New Positions	+	-	Other	Description

Early Childhood				
New Positions	+	-	Other	Description
		1.0		Ann Clemons, 1.0 FTE, Preschool Aide, resignation, effective 12/17/15
1.0				Alison Hanney, 1.0 FTE, Program Assistant, Scale 1, Step 1, \$8.91 hourly, effective 01/05/16
		1.0		Amber Hires, 1.0 FTE, Program Assistant, resignation, effective 11/23/15
1.0				Amelia Tykoski, 1.0 FTE, Food Service Worker, Scale 2, Step 1, \$8.91 hourly, effective 12/10/15

LIPSA				
New Positions	+	-	Other	Description
		1.0		Mary Royan, 1.0 FTE, Teacher SCI, retired, effective 01/15/16

Teacher Assistants				
New Positions	+	-	Other	Description
		0.8		Margaret Hensick, 0.8 FTE, Teacher Assistant, retired, effective 12/31/15
0.2				Additional 0.2 FTE to align Teacher Assistant positions to 1.0 FTE

Specialized Transportation				
New Positions	+	-	Other	Description

Transportation – RTC				
New Positions	+	-	Other	Description
		1.0		Brian Fink, 1.0 FTE, Bus Driver, Brighton RTC, resignation, effective 11/23/15
	1.0			Keith Hutchins, 1.0 FTE, Bus Driver, Howell RTC, Step 1, \$14.85 hourly, effective 12/07/15
			1.0	Vicky Kapp, 1.0 FTE, Bus Driver, Pinckney RTC, Step 1, \$14.85 hourly, effective 08/31/15
		1.0		Greg Molnar, 1.0 FTE, Hartland RTC, resignation, effective 12/18/15
		1.0		Jeff Murdock, 1.0 FTE, Pinckney RTC, resignation, effective 12/11/15
	1.0			Edmond Progar, 1.0 FTE, Pinckney RTC, Step 1, \$14.85 hourly, effective 08/25/15
			1.0	Raymond Rau, 1.0 FTE, Pinckney RTC, Step 1, \$14.85 hourly, effective 08/31/15
	1.0			Cassandra Shack, 1.0 FTE, Hartland RTC, Step 1, \$14.85 hourly, effective 11/30/15
	1.0			Perry Sherwood, 1.0 FTE, Hartland RTC, Step 1, \$14.85 hourly, effective 11/30/15
	1.0			Brooke Squair, 1.0 FTE, Bus Driver, Howell RTC, Step 1, \$14.85 hourly, effective 12/07/15
	1.0			Jill Stanek, 1.0 FTE, Hartland RTC, Step 1, \$14.85 hourly, effective 11/30/15

Employee(s) to be hired as conditional employee(s) pursuant to the terms of Public Act 68 of 1993 and the Americans with Disabilities Act. Employment is contingent upon a clean record check and upon Board of Education being able to accommodate any disability.